

Preparations for Burning checklist (complete in advance of proposed muirburn day)

1	Consult your Burning Plan	This should identify where, when and how to burn, and the constraints on burning.	<input type="checkbox"/>
2	Obtain consents	If required from government agencies, to ensure that the proposed muirburn will comply with all relevant legislation.	<input type="checkbox"/>
3	Inform the proprietor of the land concerned and occupiers within 1km of the proposed location where it is intended to burn.	Notification must be given in writing after the end of the previous muirburn season, but not later than seven days before starting muirburn. For full details of the requirement, see the Burning Do's & Don'ts (Section 2.3).	<input type="checkbox"/>
4	Prepare Equipment	Preparations should be completed prior to the start of each burning season, so that burning can take place as soon as conditions are suitable.	<input type="checkbox"/>
5	Staff preparations	Identify the people (minimum 3) to form burning teams, provide additional training, if necessary, and brief them on what will be required from them on a burning day. Consider first aid training, with a view to having a trained first aider in each burning team.	<input type="checkbox"/>
6	Warning Notices	If burning is planned close to popular areas for public access, consider preparing warning / interpretation signs.	<input type="checkbox"/>
7	Liaison with the Scottish Fire & Rescue Service	Send a written fire plan to the appropriate SFRS Control Centre.	<input type="checkbox"/>
8	Emergency Plan	Prepare an emergency plan and identify back-up help that can be mobilised by VHF radio (where a network exists) or by mobile phone (check the mobile phone coverage in the area).	<input type="checkbox"/>
9	Insurance	Check that there is adequate third party and employer's liability insurance cover in place for burning operations.	<input type="checkbox"/>
10	Risk Assessment	Prepare a Health & Safety Risk Assessment	<input type="checkbox"/>